

Borough Council of
**King's Lynn &
West Norfolk**



King's Lynn Area Consultative Committee

Agenda

Thursday, 31st October, 2019
at 6.00 pm

in the

**Council Chamber
Town Hall
Saturday Market Place
King's Lynn**



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
Telephone: 01553 616200
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**KING'S LYNN AREA
CONSULTATIVE
COMMITTEE AGENDA**

DATE: THURSDAY, 31ST OCTOBER, 2019

**VENUE: COUNCIL CHAMBER - TOWN HALL, SATURDAY
MARKET PLACE, KING'S LYNN PE30 5DQ**

TIME: 6.00 pm

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. MINUTES OF PREVIOUS MEETING (Pages 6 - 12)

To confirm as a correct record the minutes of the previous meeting.

3. DECLARATIONS OF INTEREST

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on an item or simply observing the meeting from the public seating area.

4. URGENT BUSINESS

To consider any business which, by reason of special circumstances, the Chair proposes to accept as urgent under Section 100(b)(4)(b) of the Local Government Act, 1972.

5. MEMBERS PRESENT PURSUANT TO STANDING ORDER 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chair of their intention to do so and on what items they wish to be heard before a decision on that item is taken.

6. CHAIR'S CORRESPONDENCE (IF ANY)

7. PARISH PARTNERSHIP SCHEME - PROPOSALS FOR THE FUNDING PERIOD 2020/21 (Pages 13 - 23)

The Committee is asked to consider the attached report and to make any appropriate recommendations to Cabinet.

8. CAPITAL SCHEMES - REPORT TO FOLLOW

9. 2020/2021 KING'S LYNN SPECIAL EXPENSES (Pages 24 - 29)

The Committee is asked to consider and endorse the Special Expenses charge for 2020/2021.

10. UPDATE ON THE CORN EXCHANGE PROPOSALS

The Executive Director for Commercial Services will provide the Committee with an update on the Corn Exchange Proposals.

11. EXCLUSION OF PRESS AND PUBLIC

To consider passing the following resolution:

"That under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for items (12) and (13) below on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act".

12. UPDATE ON THE FUTURE HIGH STREETS FUND

The Executive Director – Commercial Services will provide the Committee with an update on the Future High Streets Fund.

13. UPDATE ON BOAL QUAY, KING'S LYNN

The Executive Director – Commercial Services will provide the Committee with an update on the proposals at Boal Quay, King's Lynn.

- RETURN TO OPEN SESSION -

14. COMMITTEE'S WORK PROGRAMME AND CABINET'S FORWARD DECISION LIST (Pages 30 - 35)

The Committee is asked to consider items for a future Work Programme for

The Committee is also asked to consider the Cabinet's Forward Decision List.

15. DATE OF NEXT MEETING

A Special Meeting to consider the King's Lynn Transport Study has been arranged for **Monday 18 November 2019** at **6pm** in the **Council Chamber, Town Hall, King's Lynn.**

To: Members of the King's Lynn Area Consultative Committee

Councillors Miss L Bambridge, F Bone, J Collop, S Collop, A Dickinson, G Howman, C Hudson, B Jones, C Joyce, A Kemp, J Lowe, J Rust, A Tyler and M Wilkinson

By invitation:

Councillor B Long, Leader – items 7, 8 and 9
Councillor Mrs E Nockolds, Portfolio Holder for Culture, Heritage and Health – items 9, 10 and 13
Councillor G Middleton, Portfolio Holder for Business Development – item 12

Officers:

Stuart Ashworth – Assistant Director
Tina Stankley – Interim Financial Services Manager
Lorraine Gore – Chief Executive
Chris Bamfield – Executive Director, Commercial Services

For Further information, please contact:

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Borough Council of King's Lynn & West Norfolk
King's Court, Chapel Street
King's Lynn PE30 1EX

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

KING'S LYNN AREA CONSULTATIVE COMMITTEE

Minutes from the Meeting of the King's Lynn Area Consultative Committee held on Thursday, 19th September, 2019 at 6.00 pm in the Council Chamber - Town Hall, Saturday Market Place, King's Lynn PE30 5DQ

PRESENT:

Councillors Miss L Bambridge, F Bone, A Dickinson, G Howman, C Hudson, B Jones, A Kemp, J Lowe, J Rust, A Tyler and M Wilkinson

An apology for absence was received from Councillor J Collop, S Collop and C Joyce

1 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors J Collop, Mrs S Collop and C Joyce.

2 **MINUTES OF PREVIOUS MEETING**

The Minutes of the Meeting held on 20 June 2019 were agreed as a correct record.

3 **DECLARATIONS OF INTEREST**

There were no declarations of interest.

4 **URGENT BUSINESS**

There was no urgent business.

5 **MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

There were no Members present pursuant to Standing Order 34.

6 **CHAIR'S CORRESPONDENCE (IF ANY)**

The Chair reported that he had received an email from Councillor Joyce asking the Committee to urgently consider the King's Lynn Transport Study. He advised the Committee that there was a Stakeholder event taking place on Tuesday 24 September 2019 at 4pm at the Town Hall and urged the Committee to attend. The Chair advised that a Special Meeting would be held to consider the item, details of which would be forwarded.

7 **CLINICAL COMMISSIONING GROUP (45 MINUTES)**

The Chair welcomed Melanie Craig, Chief Officer, the NHS Clinical Commissioning Groups for Norfolk and Waveney Executive Lead, Norfolk and Waveney STP and Paul Williams, Chair West Norfolk CCG.

Melanie Craig explained that the Governing Bodies and Member Practices of the five NHS Clinical Commissioning Groups in Norfolk and Waveney had been asked if they wished to merge and create one single CCG on 1 April 2020.

The presentation covered the following:

- The benefits of the proposed merger for patients, partners and practices;
- Safeguarding local focus and clinical leadership;
- Support from key partners;
- Timeline;
- Queen Elizabeth Hospital update;
- Fairstead – consultation update and reflections so far
- Norfolk & Waveney Primary Care Networks;
- Primary Care Network Projects;
- Community Update.

The Chief Officer and Chair of the CCG then responded to questions/comments from the Committee, as follows:

- The team were trying to eradicate comments that the County were 'not doing enough' and wanted to offer improvements to the standard of care. The CCG wanted to retain and recruit staff, and articles about this for nursing had recently been in the press.
- In relation to GP practices, it was considered that the quality was better than average in the area. Staff were qualified but at different levels. GPs were qualified as a general practitioner not a specialist and there would be situations where patients were referred to consultants at the hospital for specialist advice.
- The procedure for dealing with complaints was outlined, and assurances given that they would be answered appropriately.
- Patients would only be asked to change practice if the relationship had broken down with their own GP.
- There was no specific intention to have fewer practices in the area, and the CCG were currently in discussions around the Fairstead practice. They were mindful of plans of the new housing development, and had been in discussions with the

Leader and Chief Executive around the plans for West Winch. It was hoped that closer working relationships would be set up with the Planning Department. It was acknowledged that there was still an issue around the recruitment of GPs.

- Reference was made to the Samphire Ward, which would reduce the inappropriate use of out of area placements.
- The process around publishing the results of the Healthwatch consultation was explained.
- With regards to the situation at Fairstead, it was explained that concerns still remained over the telephone access, and this would continue to be monitored. The intention was to find a better solution for the people of Fairstead.

The Chair thanked Melanie Craig, Chief Officer and Dr Paul Williams, Chair of the CCG for attending the meeting.

8 **POLICING IN KING'S LYNN - 6 MONTHLY UPDATE (30 MINUTES)**

PC Lee Anderton attended the meeting and provided the Committee with 6 monthly update figures and comparison figures from 2018.

In response to a question from the Chair, PC Anderton explained that the Police would often target specific crimes, which could result in a drop in crime figures, and also that intelligence was improved. Increases in crime could often be linked to trends.

With regards to assault and IT crime, PC Anderton explained that the figures presented to the Committee, was what the system provided. There was a growth in IT crime and the team was getting larger to combat cybercrime. The more complex fraud cases would be referred to and dealt with by the National Crime Agency.

In response to a comment from Councillor Kemp, PC Anderton explained that he did not know the details of the incident, but it might have been passed to another agency to deal with. He also gave an example of where the Chief Constable admitted that the Police had got it wrong in that instance. PC Anderton also explained the procedure for investigating crimes and that if a crime could not be progressed for whatever reason, it would remain unresolved and could be resurrected at any time.

Councillor Jones referred to a recent incident regarding attempted bicycle theft and that there were two CCTV cameras but was told there was nothing that the Police could do. PC Anderton explained that it might have been the quality of the recording on the cameras. He explained that there was a Sergeant who looked at every single crime and questions could also be asked under the Victims Charter.

In relation to burglaries, Councillor Dickinson asked whether it was common practice to ask the offender when caught to admit to other crimes. PC Anderton explained that offenders would always be given the opportunity to admit to other crimes and often took the opportunity to do so.

PC Anderton also advised that circulating details of stolen bicycles on social media often helped to trace stolen bicycles or return them to their owners.

The Chair thanked PC Anderton for attending the meeting.

9 **SPECIAL EXPENSES TOPIC - ALLOTMENTS, PUBLIC OPEN SPACE AND PLAY AREAS (40 MINUTES)**

The Public Open Space Manager provided the Committee with an update report on budget monitoring and outturn position for Public Open Space Special Expense areas (Allotments, Play Areas and Open Spaces).

Councillor Howman referred to Kings Reach play areas and commented that these had not yet been adopted. The Public Open Space Manager undertook to provide Councillor Howman with the timescales for adopting the whole public open space.

Councillor Kemp asked whether more equipment could be provided on the Poppyfields play area. She also asked whether there would be an opportunity for another play area for smaller children in Hillen Road, South Lynn. The Public Open Space Manager advised that the Council did not have the funding available, but suggested that Councillor Kemp could look for match funding for these schemes, as there might be access to funding that the Council was not eligible for.

In response to a query from Councillor Rust, the Public Open Space Manager advised that the Council did have a Tree Strategy and a tree maintenance budget. He added that work was being carried out with another group to plant more trees.

The Operations Manager explained that 7 trees had been cut down in the Walks.

In relation to unkempt land by a third party, the Assistant Director explained that a Section 215 Notice could be served to require the land to be tidied, but each case would be considered on its own merits.

The Public Open Space Manager explained that the Council would cut back hedges, etc when the nesting season had finished.

The Operations Manager explained that the allotments in North Lynn were owned by the North Lynn Allotments Association, who leased the land from the Borough Council.

In response to a query from Councillor Mrs Wilkinson about the standard of cut at the bollards in Winston Churchill Drive, the Public Open Space Manager advised Councillor Wilkinson to send a request via clean-up. He acknowledged that there had been a staffing issue in that area.

The Chair thanked the Public Open Space Manager, Operations Manager and Admin Assistant for attending the meeting.

AGREED: That the Committee considered the monitoring position and projected outturn of Public Open Space Special Expenses areas for 2019 / 2020 as detailed in the report.

10 **SPECIAL EXPENSES TOPIC: COMMUNITY CENTRES AND PAVILIONS (30 MINUTES)**

The Chair introduced Neil Gromett, Chief Operating Officer and Lucy Mellish, Operational Manager to the meeting.

The Committee was informed that as of 1 July 2019, Alive West Norfolk took over the management of both South Lynn and Fairstead Community Centres. It was explained that by having the additional resources available to assist with Marketing and Development should enable an increase in attendances from people in the local communities. This should also assist in increasing income. Both community centres could be hired by internal and external customers and offered a range of activities for the local community.

The Committee also considered the Business Plan for 2019/2020 which had been attached to the report.

It was explained that with regards to South Lynn community centre, work would be carried out with various community groups and internal departments of Alive West Norfolk to run more activities for the local community to assist with their fitness and wellbeing.

The Committee was informed that the income at South Lynn Community Centre would be down, due to a vacant room at the centre. Work was being carried out with Property Services to advertise the area to the general public for a tenancy lease.

With regards to Fairstead Community Centre, the Committee was informed that Surestart and the midwifery groups would be leaving the centre. However there had been interest from other groups to use the building.

The Chair then invited questions / comments from the Committee as follows:

Councillor Howman asked whether the interested parties looking at using Fairstead Community Centre were aware of the planning application, which if passed, would result in a loss of car parking spaces.

The Operating Manager explained that one of the interested groups was aware of the situation, but it was something that she would need to make other interested groups aware of.

The Chair asked if the situation of the building in St Edmundsbury Road was known. In response, the Assistant Director explained that the building was not in the Borough Council ownership and had been sold several years ago.

The Chief Operating Officer explained that it was hoped to have the YMCA using Fairstead Community Centre.

Councillor Kemp informed the Committee that she was trying to set up a Youth Centre in West Lynn. She also asked whether South Lynn Community Centre was a Community Centre or a Conference Centre.

The Chief Operating Officer agreed that some people saw it more of a business centre, although there was a need to have some business bookings, it also required bookings from the community.

The Operating Manager explained that various activities had been provided at the Community Centre free of charge, including in the school holidays, but only one person attended, but this would be looked at again as there was now a resource for community engagement.

The Chair thanked the Chief Operating Officer and Operating Manager for the report and attending the meeting.

AGREED: That, the Committee noted the report and Business Plan.

11

SPECIAL EXPENSES MONITORING REPORT (10 MINUTES)

The Committee received an update on the budget monitoring and outturn position on King's Lynn Special Expenses for the year 2019/2020.

The Assistant Director explained that the 2019/2020 estimates had been reviewed for the period as at the end of July and there was currently no variances to report for 2019/2020 for special expenses within King's Lynn. The position will continue to be monitored and a further update will be provided to the KLACC meeting on 16 January

2020. The special expenses for the financial year 2020/21 would be considered at the KLACC meeting on 31 October 2019.

AGREED: That the Committee noted the monitoring position and projected outturn for 2019/2020, as detailed in the report.

12 **COMMITTEE'S WORK PROGRAMME AND CABINET'S FORWARD DECISION LIST (5 MINUTES)**

The Committee noted the Work Programme and the Cabinet's Forward Decision List.

Councillor Kemp asked for an item on the bus lane at Hardings Way to be added to the work programme for consideration. It was advised that this would be included as part of the King's Lynn Transport Study to be considered at the Special Meeting, as previously advised.

Councillor Kemp informed the Committee that she had organised a rally on Saturday at 11.30 am as the integrity of the bus lane was very important.

Councillor Howman asked whether an update could be given on Nelson Quay and also the Cinema tender.

AGREED: That, the Cabinet's Forward Decision List and Committee's Work Programme be noted and amended as necessary.

13 **DATE OF NEXT MEETING**

The next meeting of the Committee would be held on **Thursday 31 October 2019** at **6pm** in the Council Chamber, Town Hall, King's Lynn.

The meeting closed at 7.49 pm

Parish Partnerships Scheme – Proposals for the funding period 2020/21

1.0 Background

- 1.1 At its meeting of the 5 October 2016, the King's Lynn Area Consultative Committee (KLACC) agreed to recommend to Cabinet that its terms of reference be extended to allow it to recommend to Cabinet that the Borough fund, through special expenses, small scale highway improvement schemes within the unparished areas of King's Lynn and West Lynn, under the County Council's Parish Partnership Programme.
- 1.2 Cabinet subsequently agreed to this in the terms of reference for KLACC.
- 1.3 The County Council's Parish Partnership Programme allows Parish Councils to bid for match funding for small scale highway improvement schemes in their areas. In the unparished area of King's Lynn and West Lynn, KLACC will now consider any scheme put forward. If KLACC decide to support a particular scheme, the recommendation will be passed to Cabinet for their consideration. For the next funding round (2020/21), four schemes for small-scale highway improvements have been proposed, and have come forward to KLACC for consideration. Details of the schemes are set out in this report.
- 1.4 All the proposals set out below have been through an initial check by Norfolk County County Highways, who raise no technical objection to them. The police have been consulted on the bus shelters given the Council's general duties under the Crime and Disorder Act 1998.
- 1.5 A photo/diagram of the type of bus shelter to be installed is attached to this report.

2.0 Detailed proposals

- 2.1 Four schemes have been put forward for the funding period 2020/21.
 - 2.1.1 Scheme 1 – Speed Awareness Messaging 2 (SAM2) sign for the New Lynn area

This is a scheme put forward by Cllr Rust for one moveable Speed Awareness Messaging (SAM2) sign to be located in the New Lynn area, on locations in Kent Road, Rosebery Avenue, Kensington Road, Queensway or Jermyn Road. The proposed sign will show the speed of vehicles if they exceed the limit, with the legend 'SLOW DOWN' below as part of the unit. There are 5 locations (lampposts) in the area which can accommodate the sign, which is moveable, and ideally should only be at each location once every 3 months. Further locations can be agreed with Highways as required. It is understood that arrangements are being put in place with local residents to charge the signs and to move them as required. The scheme is supported by Cllr Rust and County Councillors Tom Smith & Sheila Young. A plan is attached showing the proposed location of the sign.

2.1.2 Scheme 2 - New bus shelter at Peckover Way

This is a proposal for a new bus shelter at an existing bus stop on Peckover Way. It is understood a request was made by some residents to Cllr Sandra Collop that a bus shelter would be useful, and there has been a consultation exercise with residents. The outcome of the consultation is that one objection to the shelter has been received from a local resident. A summary of the objection is

- Doesn't want it outside their house
- Not needed, hardly ever people waiting for a bus
- Doesn't want a load of teenagers hanging around
- Doesn't pay their taxes to have bus shelters outside their front door

There are no objections from the Police to this bus shelter, and the scheme is supported by Cllr Sandra Collop and County Councillor Sheila Young. A plan is attached showing the location of the proposed bus shelter.

2.1.3 Scheme 3 – New bus shelter at Minster Court/William Booth Road

This is a proposal for a new bus shelter at an existing bus stop at Minster Court on the Fairstead estate. It is understood a request was made by some residents to Cllr Margaret Wilkinson that a bus shelter would be useful, and there has been a consultation exercise with residents. No objections have been received following the consultation exercise.

There are no objections from the Police to this bus shelter, and the scheme is supported by Cllr Wilkinson and County Councillor Tom Smith. A plan is attached showing the location of the proposed bus shelter.

2.1.4 Scheme 4 – New bus shelter at Saddlebow Road

This is a proposal for a new bus shelter at an existing bus stop on Saddlebow Road. The proposal has been put forward by Cllr Kemp, and there has been a consultation exercise with local businesses/residents. Two objections have been received following the consultation exercise. A summary of the objections is

- It would make it easier for people to climb on and access the adjacent property, making it less secure & open to vandalism, which occurred in the past before fences were erected
- It could be an obstacle in the way to exiting onto Saddlebow road
- The bus stop is rarely used

There are no objections from the Police to this bus shelter, and the scheme is supported by Cllr Kemp as both the Borough and County Councillor for the area. A plan is attached showing the location of the proposed bus shelter.

3.0 Financial implications of the proposals

- 3.1 In the same way that Parishes would fund highway works in their areas through precepts, funding for the signs will need to come out of King's Lynn special expenses. This was made clear in the original report agreeing to extend KLACC's

terms of reference. However this can be spread over the lifetime of a scheme to minimise the impact on special expenses.

3.2 In calculating the impact on special expenses, a tax base of 10,672 is applied to the calculation. The lifespan of the equipment proposed is used as the maximum available period over which there should be payback, as the equipment cannot be guaranteed after this time, and therefore shouldn't be paid for after this time. A quicker time period for payback can be applied, but this will obviously mean a larger increase in special expenses, albeit over a shorter time. In terms of the current proposals, we have used a lifespan of 5 years for the SAM2 sign, and 10 years for the bus shelter.

3.3 Scheme 1 – SAM sign for the New Lynn area

1 SAM sign @ £3350

Insurance for the sign - £300

KLWNBC match funding required - £1,675

Impact on Special Expenses – 4p per year for the next 5 years

3.4 Scheme 2 - New bus shelter at Peckover Way

1 bus shelter @ £5000

KLWNBC match funding required - £2500

Impact on special expenses – 2p per year for the next 10 years

3.5 Scheme 3 – New bus shelter at Minster Court/William Booth Road

1 bus shelter @ £5000

KLWNBC match funding required - £2500

Impact on special expenses – 2p per year for the next 10 years

3.6 Scheme 4 – New bus shelter at Saddlebow Road

1 bus shelter @ £5000

KLWNBC match funding required - £2500

Impact on special expenses – 2p per year for the next 10 years

3.7 As can be seen from the above, if all four schemes come forward they will add 10p to an average Band D Council Tax in 2020/21.

4.0 Recommendation

4.1 1) That KLACC considers whether or not to support Scheme 1 - the above proposal for a SAM sign in King's Lynn, to be paid through Special Expenses over a period of 5 years.

2) That KLACC considers whether or not to support Scheme 2 - the above proposal for a bus shelter on Peckover Way in King's Lynn, to be paid through Special Expenses over a period of 10 years.

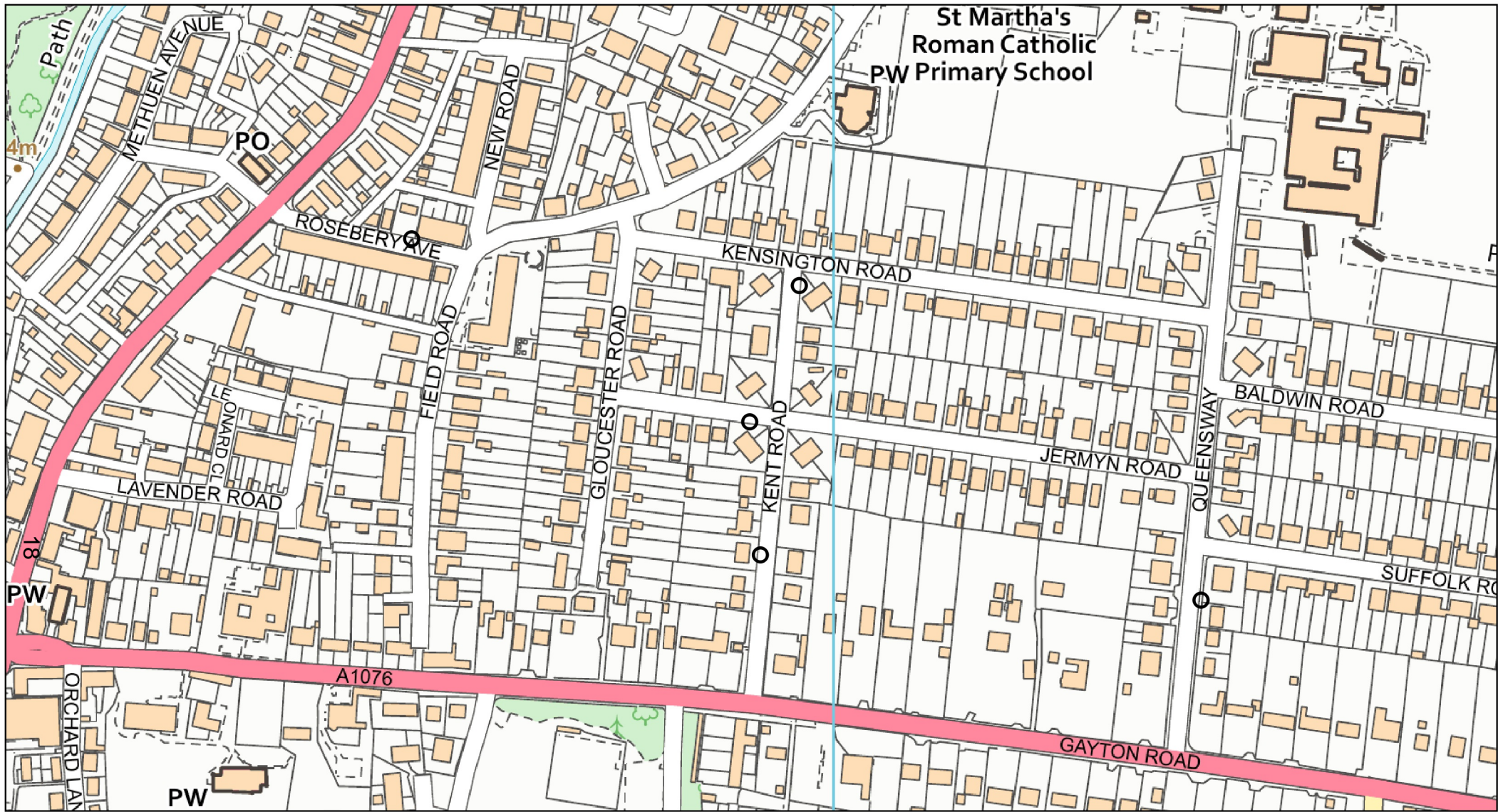
3) That KLACC considers whether or not to support Scheme 3 - the above proposal for a bus shelter at Minster Court/William Booth Road in King's Lynn, to be paid through Special Expenses over a period of 10 years.

4) That KLACC considers whether or not to support Scheme 4 - the above proposal for a bus shelter at Saddlebow Road in King's Lynn, to be paid through Special Expenses over a period of 10 years.

5) In the event that some or all of the above schemes are supported, that a Member(s) of KLACC be nominated to present the Committee's view to the next Cabinet meeting.

Stuart Ashworth

Assistant Director – Environment & Planning



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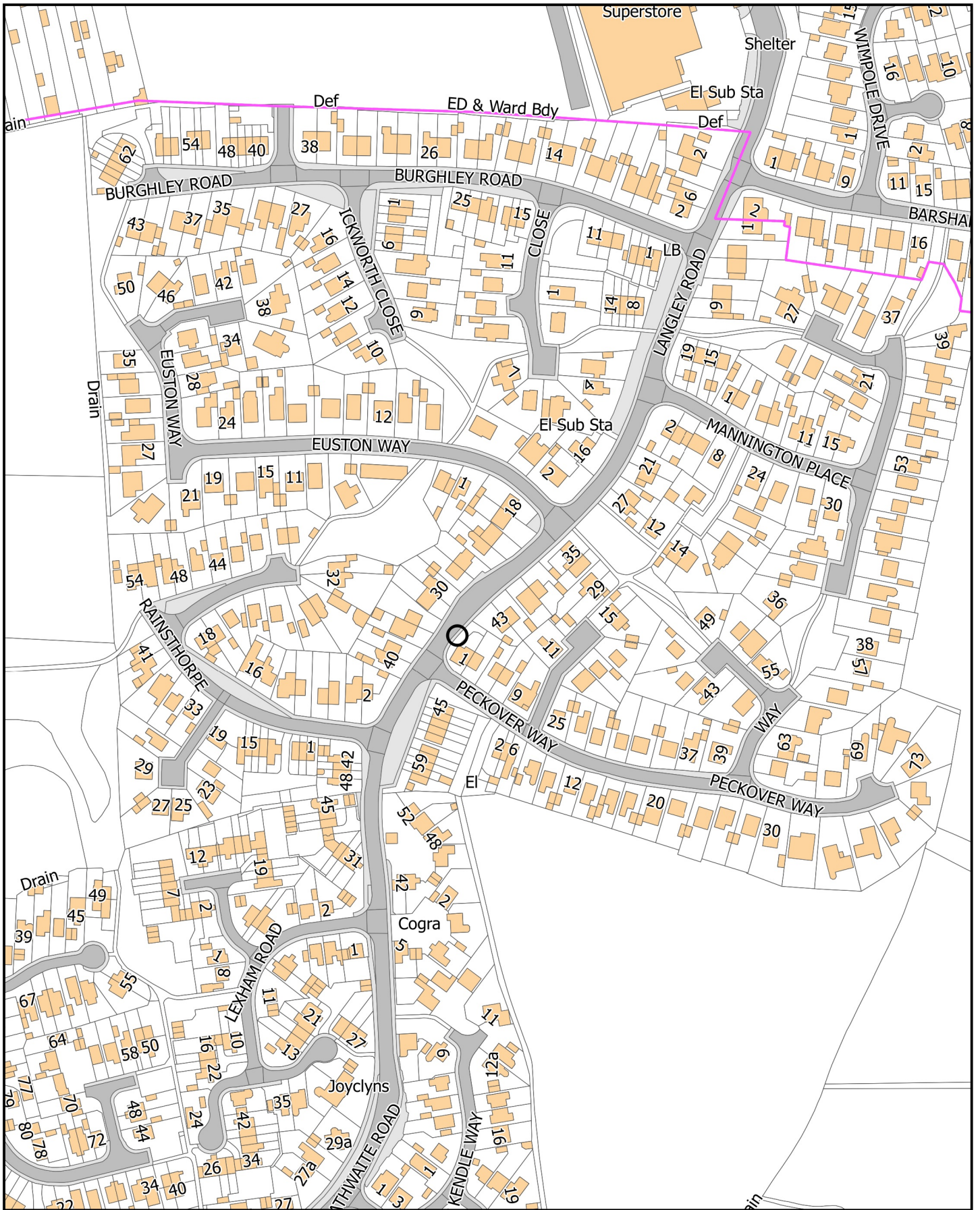
Proposed locations for SAM sign



1:3,500







Borough Council of
**King's Lynn &
 West Norfolk**
 Tel. 01553 616200
 Fax. 01553 691663

Peckover Road Stop



1:2,500



Borough Council of
**King's Lynn &
 West Norfolk**
 Tel. 01553 616200
 Fax. 01553 691663

William Booth Road Stop



1:2,500



Borough Council of
**King's Lynn &
West Norfolk**
Tel. 01553 616200
Fax. 01553 691663

Saddlebow Road Stop



1:2,500

Agenda Item 9

REPORT TO:	King's Lynn Area Consultative Committee		
DATE:	31 October 2019		
TITLE:	Recommendations on Special Expense Charge for King's Lynn		
TYPE OF REPORT:	Policy development		
PORTFOLIO(S):	Leader, Culture, Heritage and Health, Environment, Housing and Community		
REPORT AUTHOR:	Tina Stankley		
OPEN		WILL BE SUBJECT TO A FUTURE CABINET REPORT:	Yes

REPORT SUMMARY

PURPOSE OF REPORT/SUMMARY:
To consider the proposed King's Lynn Special Expenses for the year 2020/2021.
KEY ISSUES:
<p>The terms of reference for the King's Lynn Area Consultative Committee (KLACC) describe one of its roles as acting as a consultative forum, on the funding raised by, and utilisation of the King's Lynn Special Expenses, and to offer input on priorities for this expenditure and if appropriate the level of funds to be raised. This will need to be a recommendation to Cabinet.</p> <p>Any recommendations will need to be made in full consideration of the implications on the Special Expenses charge.</p>
OPTIONS CONSIDERED:
<ol style="list-style-type: none"> 1. Make no recommendations for changes to Special Expenses for the 2020/2021 financial year. 2. Make recommendations to Cabinet on the priorities for, and utilisation of, the Special Expenses charge for King's Lynn, for the period 2020/2021.
RECOMMENDATIONS:
<ol style="list-style-type: none"> 1. That the Committee endorse the Special Expenses charge for 2020/2021 as set out in section 2.2 of the report
REASONS FOR RECOMMENDATIONS:
Making recommendations on the utilisation of Special Expenses for King's Lynn was within the original terms of reference of the Committee.

1. Introduction

- 1.1 One of the Terms of Reference of KLACC, is “to act as a consultative forum on the funding raised by, and utilisation of the King’s Lynn Special Expenses, and to offer input on priorities for this expenditure and if appropriate the level of funds to be raised.”
- 1.2 The Local Government Finance Act 1992 defines a Local Authority’s Special Expenses. It states that Special Expenses are any expenses incurred by the authority in performing in a part of its area, a function performed elsewhere by a Parish Council.
- 1.3 Special Expenses are currently charged for:
 - Footway Lighting
 - Play Areas
 - Community Centres
 - Closed Churchyards
 - Allotments
 - Pavilions
 - Dog Bins
 - Open Spaces
 - Bus Shelters
 - Public Conveniences (80% of costs of Walks Broadwalk and Management Building facilities)
 - Parish Partnership

- 1.4 The total cost of Special Expenses is met by the Council tax payers of King's Lynn. The annual charge to the residents is made through an addition to the Council tax bill. The table below details the special expenses charge 2019/2020 for King's Lynn.

	Charge 2019/2020
	£
Footway Lighting	36,430
Play Areas	35,830
Community Centres	39,300
Closed Churchyards	10,160
Allotments	6,690
Pavilions	32,280
Dog bins	12,390
Open Spaces	296,650
Bus Shelters	0
Public Conveniences	13,690
Parish Partnership	810
Total	484,220
Less Council Tax Support Grant	(7,390)
Net Total Charged as Special Expenses	476,830
Taxbase 2019/2020	10,190.4
Band D Charge 2019/2020	46.79

2. Special Expenses 2020/2021

- 2.1 The council tax base for King's Lynn for 2020/2021 is 10,672.1 and this is an increase of 481.7 from 2019/2020.
- 2.2 The table below details the special expenses charge 2020/2021 for King's Lynn.

	Charge 2020/2021
	£
Footway Lighting	39,220
Play Areas	36,600
Community Centres	43,550
Closed Churchyards	10,390
Allotments	7,470
Pavilions	33,480
Dog bins	12,650
Open Spaces	302,380
Bus Shelters	0
Public Conveniences	13,820
Parish Partnership Traffic Calming	810
Total	<u>500,370</u>
Less Council Tax Support Grant	(7,050)
Net Total Charged as Special Expenses	493,320
Taxbase 2020/2021	10,672.1
Band D Charge 2020/2021	46.23
Band D Charge 2019/2020	46.79
Decrease	0.56
Percentage Decrease	1.21%

Note: Band D Charge is subject to increase if any / all of the Parish Partnership Schemes (10p) are agreed and if South Lynn Play Area is agreed (31p).

- 2.3 The main movements between the special expenses charge for 2019/2020 and 2020/2021 are –
- Footway lighting increased by £2,790 to cover the cost of additional lighting and inflation.
 - Community Centres have increased by £3,650 as a result of increased cost of repairs and maintenance, especially at Fairstead, due to the age of the building. Some larger items, such as doors, require replacing and some redecoration is required. This will help the property look more appealing and may help with promoting it for hire.
- 2.4 It was anticipated that the Council would not receive revenue support grant in 2020/2021, however, a one year extension has been granted. Therefore, the Council has taken the decision to continue with the council tax support grant passed on to parishes as it has done in recent years. The amount of council tax support grant allocated to King's Lynn special expenses depends on the number of council tax payers receiving the discount and in 2020/2021 the grant is £7,050, a reduction of £340. Local council tax support will reduce in line with the Borough's reduction in revenue support grant. As this continues for one year into 2020/2021 the level of support will remain the same as for 2019/2020.
- 2.5 Consideration needs to be given to the affordability of any new schemes as to whether they are within the £5 limit on increasing council tax.

3. New Schemes

- 3.1 A number of schemes have been proposed and these are detailed in a separate report 'Parish Partnership Scheme – Proposals for the funding period 2020/21'. If the Committee chooses to go forward with the proposed highway schemes under the Parish Partnership regime (covered earlier in this Agenda), in the event they are accepted by Cabinet and by Norfolk County Council, this would add 10p to the 2020/21 special expenses charge, taking it from £46.23 to £46.33.
- 3.3 **New Play Area at South Lynn Community Centre**
It is proposed that this will add 31p per year Band D for King's Lynn council tax for the next 15 years. This is the capital sum and includes the ongoing annual maintenance and inspection costs. This will be the subject of a separate proposal by Cllr Kemp for a new play area in South Lynn, also on the agenda.

4. Financial Implications

- 4.1 There will be financial implications associated with the allocation of Special Expenses. The implications will depend on the recommendations which the Committee make to Cabinet.

5. Conclusion

- 5.1 As part of their terms of reference the King's Lynn Area Consultative Committee (KLACC) can make recommendations on priorities for the expenditure and if appropriate the level of funds to be raised through Special Expenses within King's Lynn.

5.2 The Committee is asked to endorse the special expenses charge for 2020/2021 as set out in the report.

**KING'S LYNN AREA CONSULTATIVE COMMITTEE
WORK PROGRAMME 2019/2020**

19 September 2019

- Invitation to CCG re: healthcare provision in King's Lynn – confirmed attendance
- Policing in King's Lynn – 6 monthly update
- Special Expenses topic: Public Open Space, Play Areas and Allotments
- Special Expenses topic: Community Centres and Pavilions
- Special Expenses Monitoring Report

31 October 2019

- Parish Partnership Scheme
- Capital Schemes
- 2020/2021 King's Lynn Special Expenses
- Update on the proposals for the Corn Exchange
- Update on Future High Streets Fund - Exempt
- Update on Boal Quay - Exempt

Date to be agreed – 18 November 2019

- Special Meeting to look at the King's Lynn Transport Study

16 January 2020

- Special Expenses Monitoring Report
- Special Expenses Topic: Bus Shelters
- Financial Assistance Funding
- Programme of Events

19 March 2020

- Policing in King's Lynn – 6 monthly update

Potential future items to be programmed:

- Flytipping
- Representative from the Conservancy Board
- Update on the Railway / Bus
- Dr Paul Richards – Heritage Promotion in King's Lynn

FORWARD DECISIONS LIST

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
12 November 2019						
	Mid Year Review Treasury Report 2019/2020	Non	Cabinet	Leader S151 Officer		Public
	Parish Partnership Funding	Non	Cabinet	Leader Assistant Director – S Ashworth		Public
	Corporate Complaints Policy	Non	Cabinet	Leader Chief Executive		Public
	Updated revised policy on Unreasonably Persistent Complainants	Non	Cabinet	Leader Chief Executive		Public

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
6 December 2019 Special Meeting	Waste Contract Award	Key	Cabinet	Environment Exec Dir – C Bamfield		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
7 January 2020						

	Future High Streets – Stage 2 bid for funding	Key	Cabinet	Business Development Exec Dir – C Bamfield		Public
	Hunstanton Coastal Management Plan	Key	Cabinet	Environment Exec Dir – G Hall		Public
	Corporate Business Plan	Key	Council	Leader Chief Executive		Public
	CIL Governance	Key	Council	Development Exec Dir – G Hall		Public
	Council Tax Support Scheme 2020/2021 – Final Scheme for Approval	Key	Council	Housing S151 Officer		Public
	Review of Standing Orders	Non	Council	Leader Chief Executive		Public
	Scrutiny and the Executive Protocol	Non	Council	Leader Chief Executive		Public
33	Major Housing Phase 3 – Enabling Work for Lynnsport 1	Key	Council	Project Delivery Exec Dir - C Bamfield		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Strategic Property Acquisition	Key	Cabinet	Corporate Projects and Assets Exec Dir - C Bamfield		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Development Options - Hunstanton	Key	Council	Project Delivery Exec Dir - C Bamfield		Private - Contains exempt Information under para 3 –

						information relating to the business affairs of any person (including the authority)
	Homelessness and Rough Sleeper Strategy Consultation	Non	Council	Housing Chief Executive		Public
	National Planning Policy Framework – Vacant Building Credit	Non	Cabinet	Development Exec Dir G Hall		Public

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
4 February 2020						
	King's Lynn Area Transport Study	Non	Cabinet	Development Exec Dir – G Hall		Public
34	Major Housing Project 2	Key	Council	Corporate Projects and Assets Exec Dir - C Bamfield		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Parkway – Accelerated Construction Scheme	Key	Council	Project Delivery Exec Dir – C Bamfield		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)

	Update to the Major Project Board Terms of reference	Non	Cabinet	Asst Dir – M Henry		Public
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Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
17 March 2020						
	Capital Strategy	Key	Council	Leader Deputy Chief Executive		Public